



Getting to Grips

IN HOUSE DELIVERY SERVICE

Getting to Grips – in house workshops

Attending open workshops can be often problematic. The content looks great but the location, date, start times etc. just mean that it is not to be.



We are delighted to offer our Getting to Grips workshops under our "in-house" option. These offer fixed price solutions, delivery at your chosen location and potential savings in respect of delegates' travel and accommodation expenses

You choose

- The workshop
- The date
- The time
- The location

The following workshops are available

- Training & Competence
- Supervision
- Coaching & Assessing
- The Certification Regime

What you need to provide

- The training room
- Refreshments and buffet lunch
- Projection screen or flat screen
- Flip chart, paper and pens (One per 4 delegates)

What we provide

- The facilitator
- The delegate packs
- Projection and audio equipment
- CPD certificates for attendees
- A great learning experience for all delegates

Workshop Hours

The standard workshop is designed to run from 0930 to 1630. We are happy to adjust these timings to best suit your working days.

Split workshops

Choose to have your workshop delivered as a full day or two half days

Multiple days

Choose more than workshop and run them back to back on consecutive days

Delegate Numbers

These workshops are designed to work with between 3 and 12 delegates

Mix `n`match

Build your own workshop by selecting sessions from any of the workshops

Pricing – UK Only

These are Fixed Price contracts

Half Day (Maximum 4 hours) - £750 +VAT

Full Day - £1200 +VAT per day

Pick `n` Mix design charge - £175+VAT per workshop

To book your in-house session or book a call to discuss your own requirements please email:

info@2bedevelopmentconsultancy.com

Getting to Grips – At a glance

TRAINING & COMPETENCE

- ✓ To explain what T&C is about and how it fits within the regulatory jigsaw
- ✓ To describe the component parts of competence and its relationship to other matters such as culture, values and TCF
- ✓ To articulate the key components of an advocacy culture and the steps that can be taken to move towards this
- ✓ To determine KPIs and design a basic risk based supervision model for advisers and supervisors
- ✓ To state the key information needed to monitor the effectiveness of a T&C scheme
- ✓ To write simple sentences for T&C procedures and structure an approach to review and audit schemes
- ✓ To design a structured plan to support personal CPD

COACHING & ASSESSING

- ✓ To understand the differences between coaching, mentoring and training
- ✓ To understand why coaching is all about questions
- ✓ To build and run a coaching session using the GROW model
- ✓ To use the four main methods of assessment to gather objective evidence of competence
- ✓ To be able to build a development plan that is SMART
- ✓ To conduct a feedback session

SUPERVISION

- ✓ To know what the regulator expects from a supervisor
- ✓ To structure your supervisory approach to a person's motivational needs
- ✓ To build a portfolio of evidence using appropriate competence management techniques
- ✓ To perform a fishbone analysis to determine the root cause of a problem
- ✓ To utilise preferred learning styles to adapt your approach to better suit an individual's development
- ✓ To conduct a performance review
- ✓ To measure the effectiveness of a supervisor's intervention

THE CERTIFICATION REGIME

- ✓ To explain the key changes arising from the increased accountability regulations
- ✓ To identify the senior manager responsible for certification and the essential communication channels that need to be in place
- ✓ To capture the population who fall into scope of the certification regime and the consequences of operating a split supervision model
- ✓ To be aware of the HR issues flowing from the introduction of the certification regime
- ✓ To conduct a FIT assessment on the different categories of significant harm functions within scope and the ongoing approaches needed to maintain FITness
- ✓ To understand the relationship between the code of conduct and certification regime and how to embed it successfully within your firm
- ✓ To define a sign off process for the issue of a certificate
- ✓ To build a dashboard to assist with the governance of the certification requirements and the reporting requirements expected by the regulator